

10 APR 1973

MEMORANDUM FOR: Deputy Director for Management
and Services

SUBJECT: Revised FY 1974 Staff Personnel
Allocations

1. In accordance with the Director's discussion of 4 April and subsequent instructions from the Executive Secretary of the CIA Management Committee, your revised FY 1974 staff personnel allocation

2. This allocation is based on the organizational structure on 31 March 1973 and excludes any transfers of offices from one Directorate to another to be effected since that time. Appropriate adjustments in the ceilings will be made as the transfers are approved.


3. Since Program Submission data due in O/PPB by 30 April 1973 is in final stages of completion and since it will take considerable time to make final decisions on the restructuring of your program for 1974 and 1975 based on the above allocation, your current Program Submission efforts need not reflect the revised allocation in detail. Rather, your covering memorandum should convey your thoughts on how you are generally planning to come down to the new level in 1974 and any particular problems worth bringing to the attention of the Director by 30 April. You should plan to submit a more detailed paper to the Director by 15 June 1973 indicating the breakdowns by component within the Directorate's allocation and specific program adjustments that will have to take place during FY 1974.

4. FY 1973 ceilings will remain the same even though our estimated 30 June on-duty strength will be considerably lower than the ceilings in most cases.

Program Submission

SECRET

5. FY 1974 staffing complements based on the Congressional Budget levels are still required for submission to the Office of Personnel on 15 May. Further revisions to the complements based on the new allocations should be submitted to the Director of Personnel by 20 August 1973.


Charles A. Briggs
Director of Planning,
Programming, and Budgeting

25X1A

cc: D/Pers

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
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ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: Tom & Gail - I plan to submit an FY74 staffing complement to OR by the 15 May due date. I fully recognize that it may be out of date before the paper is out of the typewriter! Appreciate your inputs.			
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FROM: NAME, ADDRESS AND PHONE NO.		DATE	
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